

March 16, 2020

RE: Coronavirus Protocols

Dear Valued Client;

ASW has had numerous meetings regarding how to safeguard our employees and operations since the Coronavirus outbreak.

At this time, we are not experiencing any Covid-19 disruptions to our operations.

As an organization we have suspended all travel until further notice as well as are suspending all face-to-face meetings, opting for conference calls and web meetings when needed. We have cancelled client visits and have restricted visits by vendors unless of a critical nature to our offices.

We are closely monitoring the guidance issued by the Centers for Disease Control and Prevention and health officials across our network, and ASW will continue to cooperate with federal, state, and local health officials as this situation develops.

We understand that we play a critical role in each of your supply chains, and ASW is taking necessary precautions to ensure the safety of all of our associates and business operations.

We have asked where possible, that team members who can work remotely, do so, and have procured additional laptop computers in the event that we need to quarantine critical personnel so that they can also work remotely by processing orders, etc.

Contingency planning is ongoing, so we will provide updates as they may occur.

Best Regards,  
ASW Supply Chain Services, LLC

Nick J. Mihiylov  
President